Risk Assessment Policy

1. Policy Statement

Fyish Flyers Netball Club is committed to providing a safe, welcoming and inclusive environment for all players, coaches, officials, volunteers, spectators and visitors.

The Club recognises its duty of care to identify hazards, assess risks and take reasonable steps to minimise or eliminate those risks wherever possible.

This policy supports the requirements of the Netball Scotland Thistle Mark Standard and will be reviewed annually or following any significant incident, change in legislation or change in club activities.

2. Purpose

The purpose of this policy is to:

- Protect the health, safety and welfare of everyone attending club activities.
- Reduce the likelihood of accidents and injuries.
- Ensure consistent risk assessment procedures.
- Comply with Netball Scotland guidance and relevant health and safety legislation.
- Promote a culture where safety is everyone's responsibility.

3. Scope

This policy applies to:

- Weekly training sessions
- League fixtures
- Friendly matches
- Tournaments
- Social events
- Fundraising events
- Committee activities
- Any activity organised by the club

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4. Responsibilities

Club Committee

The committee will:

- Review this policy annually.
- Ensure appropriate insurance is maintained.
- Ensure suitable risk assessments are completed.
- Investigate significant incidents.
- Ensure volunteers understand their responsibilities.
- Coaches and Session Leaders

Before every session they must:

- Complete a visual inspection of the venue.
- Check posts, rings and nets.
- Ensure playing surfaces are safe.
- Remove hazards where possible.
- Ensure emergency exits remain clear.
- Have access to a first aid kit.
- Know emergency procedures.

If an identified hazard cannot be made safe, the session must not proceed until the risk has been removed or controlled.

Players

Players are expected to:

- Wear suitable clothing and footwear.
- Remove jewellery.
- Inform coaches of injuries or medical conditions.
- Follow coach instructions.
- Report hazards immediately.
- Volunteers

Volunteers should:

- Report hazards.
- Assist with emergency procedures when required.
- Follow club safety procedures.
- 5. Risk Assessment Procedure

Risk assessments will be completed:

- Before using any new venue.
- Before tournaments or special events.
- Whenever significant changes occur.
- Following any serious incident.
- Reviewed annually.

In addition, coaches will complete a brief dynamic risk assessment before every training session or match.

6. Hazards to Consider

Risk assessments should include consideration of:

- Venue
- Wet or slippery floors
- Damaged flooring
- Uneven surfaces
- Poor lighting
- Obstructions
- Fire exits
- Changing rooms
- Equipment
- Netball posts
- Goal rings
- Nets
- Balls
- Benches
- First aid equipment
- Participants
- Existing injuries
- Medical conditions
- Appropriate supervision
- Appropriate player-to-coach ratios
- Environmental
- Heat
- Cold
- Ice
- Car park safety
- Access routes
- Safeguarding
- Lone working
- Supervision
- Collection of juniors
- Spectator behaviour

7. Accident Reporting

All accidents should:

- Receive appropriate first aid.
- Be recorded on the club Accident Report Form.
- Be reported to the committee where appropriate.
- Be reviewed to determine whether further control measures are required.

Near misses should also be recorded where appropriate.

8. Emergency Procedures

In the event of an emergency:

- Stop play immediately.
- Assess danger.
- Administer first aid if qualified.
- Call 999 if necessary.
- Direct emergency services to the venue.

- Inform the committee.
- Complete an accident report.

9. First Aid

The club will:

- Have a stocked first aid kit available.
- Encourage qualified first aiders at sessions.
- Record treatment provided.

10. Training

Where appropriate the club will ensure volunteers receive suitable training in:

- Risk assessment
- Safeguarding
- First aid
- Emergency procedures

11. Monitoring

The committee will monitor:

- Accident reports
- Near misses
- Risk assessments
- Venue concerns
- Member feedback

This information will be used to improve safety procedures.

12. Policy Review

This policy will be reviewed:

- Every 12 months
- After significant incidents
- Following changes in legislation
- Following updates issued by Netball Scotland

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Appendix A – Session Safety Checklist

Before every session, the coach should confirm:

- [ ] Court surface is safe
- [ ] Posts secure
- [ ] Nets secure
- [ ] No water or debris on court
- [ ] Fire exits clear
- [ ] First aid kit available
- [ ] Emergency phone available
- [ ] Defibrillator location known
- [ ] Participants fit to play
- [ ] Jewellery removed
- [ ] Any hazards addressed
- [ ] Register completed (where applicable)